CONSTITUTION AND BY-LAWS

ARTICLE I
NAME

SECTION 1. Name of Corporation: The name of the Corporation is the Northern York County Game and Fish Association Incorporation. (NYCGFA)

ARTICLE II
PURPOSE OF CORPORATION

SECTION 1. Purpose of Corporation: The objects of the Corporation are: Conservation and Propagation of Fish, Game and Wildlife; Protection of Forests and Streams; promotion of entertainment for Sportsmen; promotion of Farmer-Sportsmen relationships, and the encouragement and development of Sportsmanship and Sportsmen's alliances.

ARTICLE III
MEMBERSHIP

SECTION 1. Members: All members in good standing of the NYCGFA, the predecessor hereto, at the time of its dissolution shall be deemed members of this corporation.

SECTION 2. Membership: The membership of the corporation shall consist of American citizens of good moral character, 18 years of age or older and shall be deemed a member of the Corporation upon payment of fees and annual dues to the Financial Secretary.

SECTION 3. Honorary Membership: An honorary membership may be granted to this corporation by a majority vote of the Board of Directors to any individual for outstanding services rendered of privileges granted to hunters or fishermen.

SECTION 4. Life Membership: Any member in good standing for five (5) consecutive years prior to his/her sixty fifth (65) birthday will be granted a life membership; life memberships can be purchased at age sixty-five (65), [*see Article IV Section 2*] if the five-year membership has not been met.

SECTION 5. Expulsion of Members: Any member whose conduct shall be decided by a majority vote of the Board of Directors to have been injurious to the best interest or welfare of the corporation shall forfeit his/her membership and all rights and privileges held thereby.

SECTION 6. Service men/women: Any member in good standing of the corporation service at the time of their entering the military service of their country shall be carried on the membership for one (l) full membership cycle after their honorable discharge. Documentation of military status must be supplied to the Financial Secretary prior to January 31 of the membership cycle year.

SECTION 7. Junior Membership: Any person up to the age of eighteen (18) years of age shall be considered a junior member and will not have Club/Voting privileges.

ARTICLE
IV DUES

SECTION 1. Dues shall be assessed to obtain revenue necessary to operate the corporation.

SECTION 2. Annual dues of the corporation and initiation fee shall be at a rate set by the board of Directors who must agree by a two-thirds (2/3) margin and approved by the majority of members attending a regular monthly meeting.

Changes may be made to these fees as needed following the above proceedings. Fees/Dues to be set by the scheduled September meeting.

SECTION 3. Members who do not pay their dues by midnight on December 31st of each year shall be considered delinquent. Those members who have not paid their dues by January 31st are no longer considered in good standing and shall be dropped from the rolls losing all privileges of the Corporation. If a former member wishes to rejoin the Corporation, he/she must apply as a new member including the initiation fee.

SECTION 4. Junior Dues: The annual dues juniors shall be determined for the calendar year and shall be paid on or before the 31st day of January each year.

SECTION 5. Life members: Life members shall be exempt from yearly dues. Life members choosing to have access key cards will be asked to donate a sum to help defray the cost of the card.

ARTICLE V
MEETINGS

SECTION 1. Annual meeting of Members: An Annual meeting of the members of the corporation shall be held at the time and place of the regular December meeting. One (1) of the purposes for which shall be the election of officers.

SECTION 2. Delayed Annual Meeting: If the annual meeting shall not take place at the time fixed, it shall be held within a reasonable time thereafter in call of the President or Secretary.

SECTION 3. Regular meetings of Members and Board of Directors: The regular business meeting of the members and Board of Directors of the Corporation for the transaction of business shall be held on the second Tuesday of each month and at such time and Place (Clubhouse) as shall be fixed by the Board of Directors.

SECTION 4. Special Meetings: A special meeting of the members of the Corporation or Board of Directors may be held at any time upon the call of the President or upon the call of a majority of the Board of Directors or upon demand in writing, stating the object of the proposed meeting and signed not less than five (5) of the members entitled to vote. Notice of time, place and object of such special meeting shall be given to all members in good standing not less than three (3) calendar days prior to the date fixed for the holding of the Meeting.

ARTICLE VI
VOTING AND ELECTIONS

SECTION 1. Who is entitled to Vote: Each Senior Member eighteen (18) years of age or older, of the Corporation shall at every meeting of the members, be entitled to one (1) vote in person and not by proxy, upon each subject properly submitted to vote. Paper ballots may be used as deemed necessary by the Board of Directors.

SECTION 2. Inspectors: Whenever any person entitled to vote at a meeting of members shall request the appointment of inspectors, the presiding officer shall appoint not more than three (3) inspectors who shall determine all disputes and receive and count the vote either upon an election or for the decision of any question.

SECTION 3. Election of Officers: The presiding office at the regular October meeting of each year shall appoint a nominating committee, who shall present at the annual meeting of members a slate of all officers and directors to be elected. Members may nominate any qualified person or persons for any office at the annual meeting, other than the offices of President, Vice President, Treasurer, Financial Secretary and Board of Directors who must be members for five (5) years before they can be elected to the office of President, Vice President, Treasurer, Financial Secretary and Board of Directors. Range Officer positions must be members at least three (3) years before being elected to office. No one person shall hold more than one (1) elected office at the same time. Nominating committee shall contact persons nominated to verify they will accept nomination.

SECTION 4. If an officer is unable to fulfill their term of office or the office is declared vacant, upon recommendation of the Board of Directors the President shall appoint a member to fulfill the vacancy for the remainder of the term. In the

case of a Director, the appointment shall stand for election for the remaining term of that office at the next general election.

ARTICLE VII
OFFICERS

SECTION 1. President: The president shall be the chief executive officer of the Corporation. He/She shall preside over all meetings of the Board of Directors and of the members. He/She shall have general and active management of the business of the Corporation and see that all orders and resolutions of the Board are carried into effect. He/She shall be ex-officio a member of all standing committees and shall have the general powers and duties of supervision and management usually vested in the office of president of a Corporation.

SECTION 2. Vice President: The Vice President shall perform the duties and exercise the powers of President during the absence or disability of the President at or at their request.

SECTION 3. Secretary: The Secretary shall attend all meetings of the members and of the Board of Directors and shall Preserve in books of the Corporation true minutes off the proceedings of all such meetings He/She shall keep in their custody the Seal of the Corporation and shall have authority to affix the same to all instruments where it's use is required, He/She shall give all notices requested by statutes, By-Laws or resolutions over duties of the President in the absence of the President and Vice President. He/She shall perform such other duties as may be delegated to him/her by the Board of Directors or by resolution of the members.

SECTION 4. Range Officer: The Range Officer will be responsible to the President and/or Vice President for the orderly, safe, and efficient operation of the ranges. The Range Officer is responsible to the club members for providing shooting facilities and establishing inter-club competition. He/She will have authority to purchase materials and may also select assistants to help in carrying out his/her responsibility's.

SECTION 5. Treasurer: The Treasurer shall have charge of all funds and securities of The Corporation, shall keep in books belonging to the Corporation - full and accurate accounts of all receipts and disbursements. He/She shall deposit all monies, securities, and other valuable effects in the name of the Corporation in such depositories as may be designated for that purpose by the Board of Directors. He/She shall render to the President, Board of Directors, and Members at all meetings or when requested by the President, an account of all transactions as Treasurer and of the financial condition of the Corporation.

SECTION 6. Assistant Treasurer: The Assistant Treasurer shall perform the duties of the Treasurer in the absence of the Treasurer.

SECTION 7. Financial Secretary: The Financial Secretary shall be in charge of membership dues and the collection of same and to keep records of all memberships.

SECTION 8. Correspondence Secretary: The Correspondence Secretary shall handle all correspondence of the Corporation.

SECTION 9. Officers Absentees: Any officer or Director of the Corporation absent for three (3) consecutive meetings, unless for illness or for any good reason, shall forfeit his/her office and the vacancy shall be filled by an appointment by the Board of Directors

ARTICLE VIII
BOARD OF DIRECTORS

SECTION 1. Number of Directors: The business, property, and affairs of this Corporation shall be managed by the Board of Directors, composed of five (5) members, called Directors, and the President, who shall have general supervision of the activities of the Corporation.

SECTION 2. Regular Meeting: The Board shall meet at the discretion of the President or a member of the Board.

SECTION 3. Vote: Each member of the Board shall have one (1) vote on all matters which come before the Board.

SECTION 4. Election: The term of office for a Board of Directors is for five (5) years: one (1) to be elected each year.

SECTION 5. Financial Audits: Mandatory annual audits shall be performed between January 1st and April 1st for the prior fiscal year by member(s) who do not handle the Corporation finances.

ARTICLE IX
QUORUM

SECTION 1. Quorum of Members: Presence in person of ten (10) members qualified to vote shall constitute a quorum at any meeting of the members; one officer must be present.

SECTION 2. Quorum of Directors: A majority of the Directors shall constitute a Quorum.

ARTICLE X
EXECUTION OF INSTRUMENTS

SECTION 1. Checks, etc.: All checks, drafts, and orders for payment of monies shall be signed in the name of the Corporation by the Treasurer upon the Treasurer's receipt of a voucher signed by the authorized person with applicable receipts for legitimate invoices, thus authorizing writing of the check. The only voucher exceptions shall be bills received monthly, quarterly, or annually by mail or regular recurring bills.

SECTION 2. Contracts, Conveyances, etc.: When the Execution of any contract, conveyances, or other instrument has been authorized without specification of the executing officers, the President or Vice President and the Secretary or Treasurer, may execute the same in the name and behalf of this Corporation and may affix the corporate seal thereto.

SECTION 3. In Reference to Section 1 and Section 2 of this Article. No person officer, board of director or group thereof may give authorization of any expenditure, authorizing any contract for any work to be done over $500.00 without the membership approval by a majority of the members present at a regularly scheduled membership meeting.

SECTION 4. In reference to Sections 1, 2 and 3 of this Article. No person, officer, director or group thereof may give authorization for any expenditures, authorize any contract for any work to be done over $3,000.00 without advertising for at least three (3) bids, to be voted for approval by a by a majority of the members present at a regularly scheduled membership meeting.

SECTION 5. One (1) signature is required on Corporation checks ONLY if accompanied by a proper voucher and purchase receipt.

SECTION 6. No person is allowed to rent the club for social events and/or any purpose of financial gain.

ARTICLE XI
AMENDMENTS

SECTION 1. These By-Laws may be amended at any regular meeting of the members. The proposed changes must be read and voted on at three (3) consecutive meetings with a two thirds (2/3) majority vote at each meeting and recorded in the minutes. After the successful reading and votes are completed, the amendments are considered adopted. In the event any proposed amendment fails to pass, it may not be submitted again for a period of six (6) months from the time of failure of passage. These By-Laws shall be reviewed each February by the Board of Directors.

SECTION 2. By-Law Amendments shall take effect immediately upon ratification.

ARTICLE XII
COMMITTEES

SECTION 1. Committees: The President shall appoint such committees as he/she shall deem advisable for the proper function of this Corporation.

ARTICLE XIII
RIFLE RANGE

SECTION 1. All Ranges: All rules and regulation shall be governed by the range rules. Anyone disregarding any rules of the ranges shall come before the Board of Directors.

SECTION 2. Motor Vehicles: No motor vehicle, recreational vehicle or horses are permitted on the range or other areas of the property, except on designated areas: except during work detail.

SECTION 3. Junior Members: Junior members may not use any range without a parent or adult member present.

SECTION 4. Eye and Ear Protection: The Corporations insurance company requires anyone on the range when shooting or watching, use eye and ear protection.

SECTION 5. Misuse: Anyone who misuses the clubhouse, ranges, buildings, or grounds, shall come before the Board of Directors and Officers, and can lose their membership.

ARTICLE XIV
ORDER OF BUSINESS FOR MEETINGS

Meeting called to order
Pledge to the flag
Roll call of Officers
Reading of the minutes
Committee Reports
Old Business
New Business
Good of the association
Treasurer's report
Adjournment

ADDENDUM AND ADDENDA

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